

**Date: March 1, 2017**

**Subject: Email #2: FIRST® LEGO® League World Festival at the FIRST® Championship – Houston, Texas – Competition Information**

Dear World Festival Teams:

Important event information is contained within these email blasts. Please read ALL information as it may pertain to your team and/or travel arrangements.

Items in **green** are specifically for teams outside the United States and Canada.

Items in **blue** are specifically for United States and Canadian teams.

Items in **yellow** require action.

This is the 2nd email blast for the FIRST® LEGO® League World Festival at the FIRST® Championship in Houston, Texas. **If your team has recently registered and missed the previous email blast, you will be able to view PDF versions of all blasts sent out [here](#).**

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### **Number of Team Members**

- Teams MAY NOT have more than 10 members. Up to (2) adult coaches, and (1) translator designated by World Festival buttons.
- More information on spectator buttons will come your way in a later email.

### **On-Site Registration**



### **Team registration:**

- We kindly request that only one (1) coach stand in line for registration. The remaining team members, accompanied by an adult, can begin setting up in the Pits.

- For teams who **HAVE** completed badging for all team members, coaches, family and friends in the Experient Website, Badges can be picked up on the third floor of the George R. Brown Convention Center at the Experient Kiosks from 10:30 AM – 4:00 PM on Wednesday, April 19<sup>th</sup>. Pits will open for teams at 11:00 AM – 4:30 PM.
- After you have picked your badges, please proceed to the Pit Admin table to receive your team competition buttons, registration event packets, and gifts.
- **NOTE:** Badges do not provide access into *Team Only* areas – more information will come your way in a later email regarding “Spectator Buttons,” which are different from the event badges. **Please refer to Email #1 for required paperwork and information on the FIRST Championship badging requirements [here](#).**

### Load In

- If your team must ship materials to Houston, please work with your hotel to make shipment accommodations. *FIRST* will NOT be able to accept team shipments to the George R. Brown Convention Center.
- More information will come your way regarding load-in in a team blast in early April.

### Pit Experience



- The Pit is where your team will spend most of your time. It is the area where you can showcase your team, relax between your scheduled events, practice with your robot, and most importantly, get to know the other World Festival competition teams from all over the world!

### Team Pit Area:

- Your team will be assigned to a 10' x 10' (3 meter x 3 meter) pit area on a concrete floor that will be your team's home at the World Festival.
- Each pit will have one standard-sized table and two chairs.
- Short pipe and drape will frame the pit on three sides, but any pit decorations you bring must be supported with a structure you bring or create. You may decorate it in a way to showcase your country, your state, your project, and your unique and fun team identity. We encourage you to be creative, but please consider the following limitations and restrictions:

- Decorate within your 10' (3 meter) cube. Also, consider 10 feet (3 meters) as a height limit as well. For safety reasons, your decorations must remain within this space.
- You will have access to one (1), 120-volt electrical outlet. We encourage you to bring an extension cord and a power strip for you to plug in multiple devices simultaneously.
- Please do NOT bring or use: Helium balloons, open flames, and no team should cook or prepare food in the Pit.

### Practice Table Fields:



- There will be up to twelve (12) practice fields available for your team to share with the other teams in the Pit. These tables will allow you to practice with your robot.
- Please do not bring additional field setup kits (mats and fields).
- The process for reserving time on a practice table will be included in the team information packet you will receive at team registration and will be reviewed at the **Coaches' Meeting**.

### Project Presentation Rehearsal Rooms:

- There will be rooms available for you to reserve on Thursday so your team may practice your project presentation prior to judging. You will be able to sign up for rehearsal times on-site.

### Coaches' Meeting

**Date:** Wednesday, April 19th

**Time:** 2:30 PM – 3:30 PM

**Place:** Rooms TBD

- Make sure that at least one coach for your team is on-site and available to attend the Coaches' Meeting. This is your opportunity to hear from the Head Referee, Judge Advisor, and Pit Administrator to learn about important procedures and timelines, and it gives you the opportunity to ask questions. Don't miss this important meeting!

## Thursday Practice Rounds and Judging

- Pits Open: 7:00 AM – 5:00 PM



Your team will compete in practice rounds and judging on this day. Details and a schedule will be available for you in April.

## Friday Official Robot Competition Rounds

- Pits Open: 7:00 AM – 5:00 PM



- Your team will be assigned to complete your official Robot Competition Rounds throughout the day on Friday.
- In your free time, we encourage you to visit the other programs – watch *FIRST* Robotics Competition, *FIRST* Tech Challenge competition and visit the *FIRST* LEGO League Jr. Expo! More details, including other event options, will come your way in later email blasts. You will be able to find an up to date schedule of other program events [here](#).

## Saturday Encore

- Pits Open: 7:00 AM – 11:45 AM (All team load out complete by 11:45 AM)



On Saturday morning, teams will celebrate the robot game and the project in an exciting, end of event encore of *FIRST* LEGO League, concluding with the team Medal Ceremony! Details about this exciting morning will head your way in later email blasts.

## *FIRST* LEGO League Awards Ceremony

- **Time:** Saturday: 3:30 PM – 5:00 PM
- **Place:** General Assembly



Stay for the awards' ceremony – trophies will be presented, and you never know what interesting people may show up to speak and to high-five teams!

Please see the reminders below – they are still important!

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**Reminders:**

- **Deadline: World Festival Team Registration and Payment – March 24, 2017 – Action REQUIRED**
- **Consent and Release Forms – Due April 3<sup>rd</sup> - Action REQUIRED**  
Please email your team's signed Consent and Release forms - English version can be found [here](#) and Spanish version [here](#) to [flw@firstinspires.org](mailto:flw@firstinspires.org) no later than April 3<sup>rd</sup>, for all outside United States and Canadian teams and for any team member or coach from the United States or Canada that does not have an electronic version on file with *FIRST*.
- **Traveling Abroad? – Action May Be Required**  
Teams traveling from outside of the United States and who need assistance to secure visas should contact us as soon as possible. Email [flw@firstinspires.org](mailto:flw@firstinspires.org) to get individualized official letters if needed to help speed the visa process along.

Email the additional *FIRST* Consent forms to [flw@firstinspires.org](mailto:flw@firstinspires.org) by April 3<sup>rd</sup>, 2017.