

# ***FIRST*** **CHAMPIONSHIP**

2019

APRIL 17-20

HOUSTON, TX

PRESENTED BY

Qualcomm

# WELCOME!

## 2019 *FIRST* Championship Houston

*FIRST* is more than robots:

- 1,000,000+ volunteer hours
- Over 1,000 volunteers fueling the mission
- 4 out of this world Programs
- 2 stellar Venues
- 1400 teams reaching for the stars



# Learn more about the impact of *FIRST*

This Isn't a Robot  
(Produced by  
RadicalMedia)



# Before you go – Find out what you need to know

[Event Guide](#) - *FIRST* Championship Houston, including a [volunteer addendum](#)

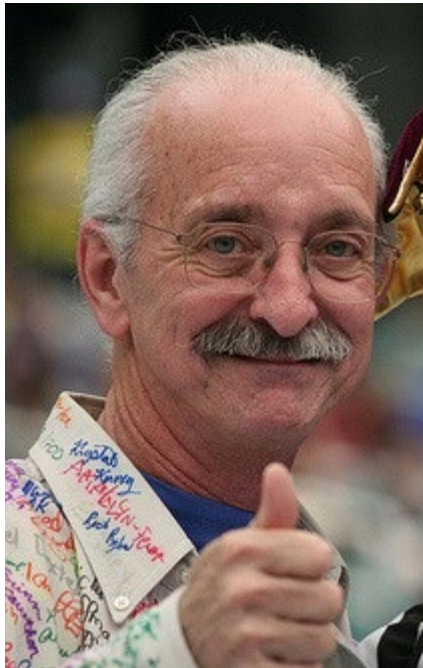
Volunteer Orientation – *FIRST* Championship Houston

- Tuesday, March 26<sup>th</sup>: 7pm – 8:00pm ET
- Tuesday April 3<sup>rd</sup>: 8pm – 9:00pm ET
- Go to [www.firstchampionship.org/volunteer](http://www.firstchampionship.org/volunteer) for
  - Live webinar orientation meeting links
  - PDF of Volunteer Orientation slides
  - Recordings of webinars

[2019 FIRST Championship App](#)



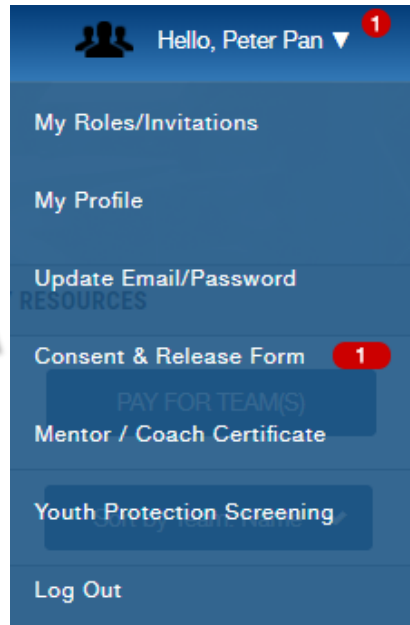
## ***Gracious Professionalism® & Customer Service***



“...Gracious professionalism is part of pursuing a meaningful life.” – Woodie Flowers

- A way of doing things that encourages high-quality work, emphasizes the value of others, and respects individuals and the community.
- Gracious professionals learn and compete like crazy, but treat one another with respect and kindness in the process.
- Teams and any Championship attendees are customers. Treat them all with Gracious Professionalism.
- Read the [Customer Service Training](#) before the event.

## Before Arriving: *Consent & Release*



- You can sign the Consent and Release Form electronically in your *FIRST* account at <http://my.firstinspires.org/Dashboard/>
- Log into your account and select “Consent & Release Form” from the profile menu in the upper right hand corner.
- Click “Accept” at the bottom of the form.
- We strongly encourage volunteers to fill out the form electronically, but paper copies will be available onsite.

# At the event – Find out what you need to know

## Volunteer Mission Control

Mission Control in Volunteer Central is the hub for all things volunteer, from answering questions to getting your Championship pins

### Information Desk

There is an information desk located near to Registration on Level 1 that will be able to answer event and city questions, directed at general attendees

### Pit Admins

For program-specific questions, the Pit Admins located in each of the four program areas should be able to answer your questions for their program

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# Mobile App: **FIRST** Championship

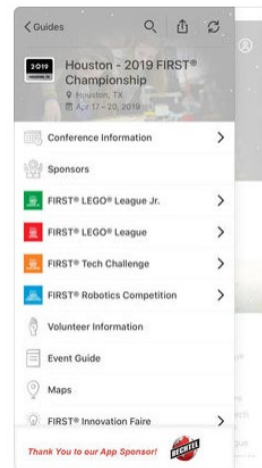
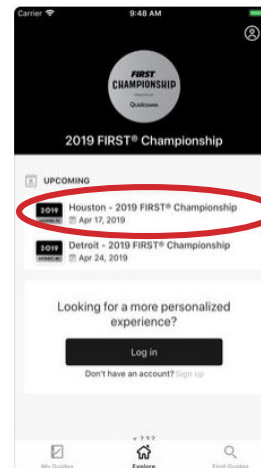
EVENT APP SPONSOR

Free Mobile Application Name:

2019 *FIRST* Championship

Available in:

- [Apple Store](#)
- [Google Play Store](#)





## Venue Overview

George R. Brown Convention Center  
1001 Avenida De Las Americas  
Houston, TX 77010

### Programs:

- *FIRST* Robotics Competition (FRC)
- *FIRST* Tech Challenge (FTC) [Info](#)
- *FIRST* LEGO League (FLL) [Info](#)
- *FIRST* LEGO League Jr. (FLL Jr.) [Info](#)

### More Information:

George R. Brown Convention Center [website](#)



# Venue Overview

Minute Maid Park  
501 Crawford St.  
Houston, TX 77002

## Programs:

- *FIRST* Robotics Competition (FRC) Finals
- *FIRST* Tech Challenge (FTC) Finals
- *FIRST* Championship Top Awards
- *FIRST* Finale

## More Information:

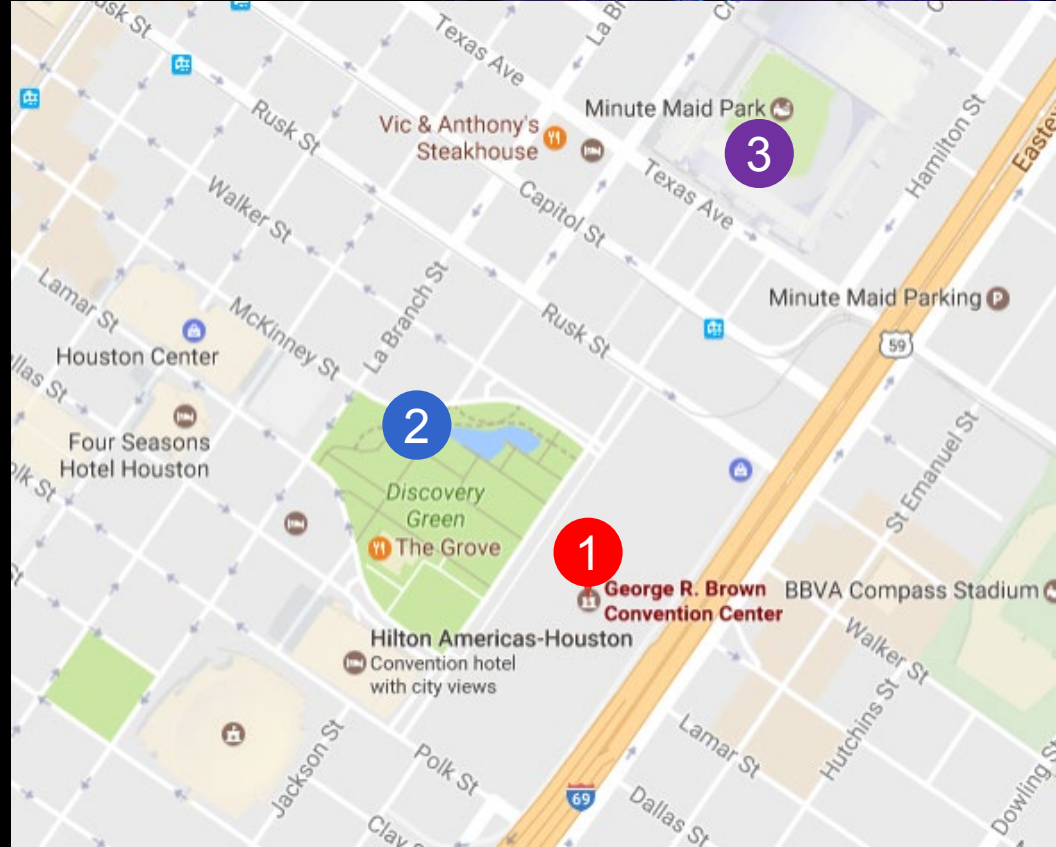
Minute Maid Park [website](#)



# Area Map

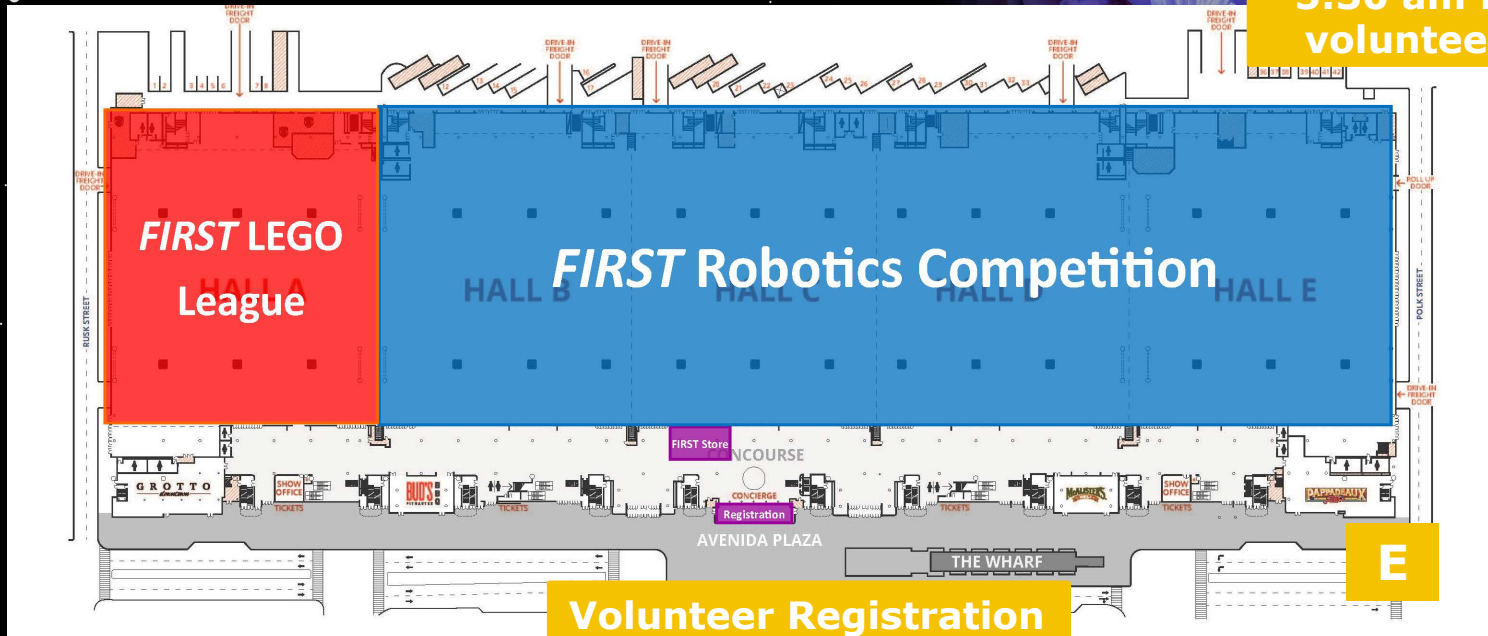
1. **George R. Brown Convention Center (GRB)**
2. **Discovery Green**
3. **Minute Maid Park**

There will also be greeters from the Houston CVB at the airport to help guide you upon arrival.

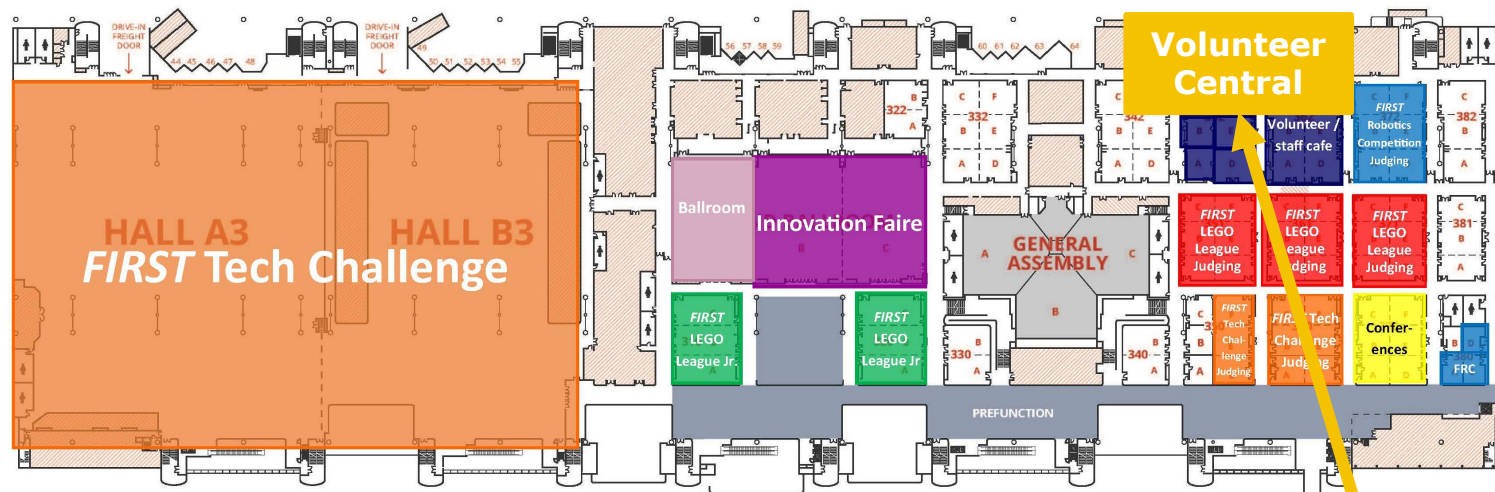


# George R. Brown – 1<sup>st</sup> Floor

Entrance  
E will be  
open early at  
5:30 am for  
volunteers



# George R. Brown – 3<sup>rd</sup> Floor



Volunteer Central:  
Rooms 352 D-F &  
362



# What should you pack?

- ☐ **Volunteer shirts will be provided**

Please bring a few undershirts

- ☐ 2 or 3 pairs of **comfortable**, closed-toe shoes
- ☐ Water bottle
- ☐ Business cards
- ☐ Safety glasses
- ☐ A tiara for Tiara Friday
- ☐ A “Can Do” attitude!



**Before you go:**  
Print your  
schedule,  
RSVP email  
& volunteer  
parking pass

# Arrival Information

Once you arrive at Houston, you will be responsible for your own ground transport from the airport

## SuperShuttle

- Reserve in advance – can do round-trip
- <https://www.supershuttle.com/?GC=4JA7A>
- Around \$40 per person

You can cancel your reservation up to 2 hours before the scheduled time – if you cancel with less than 2 h notice or do not show up, **you will still be charged**



## Arrival Information



**SuperShuttle**  
*Need a lift?*

**SuperShuttle makes other stops** – it may take up to an hour to get to the hotel/venue

- Keep this in mind when booking your ride to the airport!



## Once in town



Check in to your hotel

Check in with your program's staff

- Pick up your badge (details on next slide)
- If you can, stop by **Volunteer Central – Volunteer Mission Control** in the **George R. Brown Convention Center, Level 3**
  - We have gifts for you!
- Report to your point of contact on time

## Getting your badge

Pick up your Volunteer badge at the Volunteer Registration desk at GRB Level 1

### Volunteer Registration Hours

Registration	GRB Level 1
Tuesday, April 16	7:00am - 6:00pm
Wednesday, April 17	6:00am - 8:00pm
Thursday, April 18	7:00am - 8:00pm
Friday, April 19	7:00am - 7:00pm
Saturday, April 20	7:00am - 5:00pm



## Badging On-Site

**If you registered (RSVP'd) with *FIRST* Championship registration before arriving:**

- Print your personalized Barcode and bring to Championship or bring up the email on your smartphone
- Bring Photo ID
- Scan Barcode and we will ready your badge on-site

**If you did not register (RSVP) before arriving:**

- Bring Photo ID
- If possible, print your assignment email
- Register (confirm your information) at the Volunteer Registration desk on site

**If you have not received an email from *FIRST* Championship registration, but are assigned in the Volunteer Registration system:**

- Please email [volunteersystems@firstinspires.org](mailto:volunteersystems@firstinspires.org)



## Volunteer Registration – What to expect

### What you should receive at the Volunteer Registration desk:

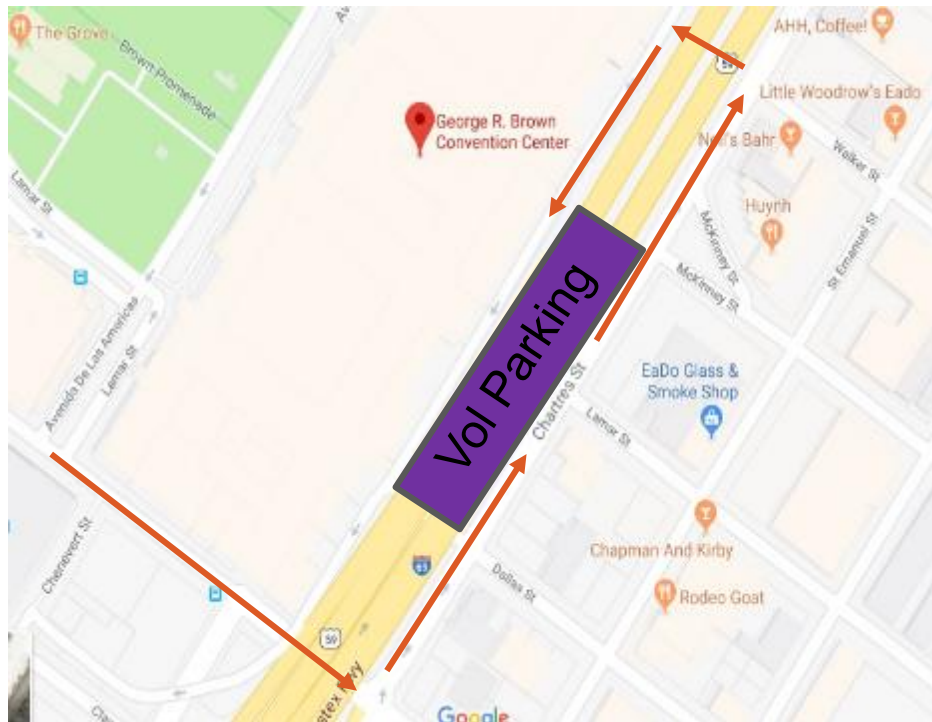
- Championship Volunteer Name Badge
- Championship Volunteer T-Shirt
- Volunteer Gift
- Volunteer Need-to-Know sheet



# Volunteer Parking

Volunteer parking is located at the GRB Convention Center loading dock off of Chartres. Drivers should enter the loading dock gates by taking a left into the open gate across from Walker St. off of Chartres.

- Your Volunteer Coordinator will send you a parking pass. Print it and please make sure it is visible on your car's dashboard.
- Limited parking is free. First come, first serve.
- You may park in any available open spot.



## Welcome to Volunteer Central

**Volunteer Central** is located on the third floor of the George R. Brown Convention Center in Rooms 352 and 362.

- Volunteer Office: Room 352 D
- Volunteer Lounge: Room 352 E
- Volunteer Café: Room 362



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Volunteer Mission Control, located in Volunteer Central, is your one-stop shop for all things volunteer. You can:

- Pick up your Championship Volunteer lapel pin
- Snag other Fuel the Mission and *FIRST* recognition swag
- Find answers to most volunteer-related questions
- Learn about the *FIRST* Senior Mentor and *FIRST* AmeriCorps VISTA programs
- Tell us how YOU fuel the mission and see *FIRST* stories and pics!

# Getting your *FIRST* Volunteer Swag!

Some of the items you will find at Volunteer Mission Control



Buttons, stickers, patches, and more!

Bring your volunteer passport and get it stamped at Championship

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## Innovation Faire



**Innovative! Hands-On! Fun!**  
**Open Wednesday - Friday**

The *FIRST*® Innovation Faire is a dedicated destination venue for *FIRST* participants to connect with all exhibitors, including sponsors, suppliers, alliances, and scholarship providers. Join us for engaging, interactive, hands-on exhibits.

# General Volunteer Info

## Personal Items

There is no staffed location to leave your items.

*If you cannot carry it, please don't bring it.*

## Lost & Found:

- Lost and Found is at the Information Desk on Level 1
- Contact info for lost items after the event: 1-713-853-8000 or [online](#)
  - Items are held onsite for 30 days
- General inquiries email: [volunteer@firstinspires.org](mailto:volunteer@firstinspires.org)



**FIRST VOLUNTEERS**

#FuelTheMission

# Program Points of Contact

## **FIRST LEGO League Jr.**

Jillian Mordarski

[jmordarski@firstinspires.org](mailto:jmordarski@firstinspires.org)

## **FIRST LEGO League**

Kathleen McArdle

[kmcardle@firstinspires.org](mailto:kmcardle@firstinspires.org)

## **FIRST Tech Challenge**

Vince Frascella

[vincent.frascella@baesystems.com](mailto:vincent.frascella@baesystems.com)

## **FIRST Robotics Competition (FRC)**

**Volunteer Coordinators** - assigned to pit & field areas



These individuals are your go-to contact (Point Person) throughout the event and will manage your breaks.

They are in turquoise shirts. (Judges are in dark blue)

## Rules Inside All Venues

- Volunteers are asked to follow the [FIRST Code of Conduct](#). Persons who do not comply with this Code of Conduct may be barred from participating in *FIRST* activities.
- Please be sure to have another responsible adult watch any children in your care. You are not allowed to volunteer while taking care of a child.
- Please follow the Safety guidelines in the [overall event guide](#).
- You'll be busy inspiring students, so you won't have time to use your phone. Please limit phone use to break times.
- Have FUN!



## Incidents & Emergencies

In case of an incident which should be reported (medical or non-medical), talk to your Volunteer Coordinator (VC).

Incident report forms are located at Pit Admin.

**NEW!** [Non-Medical Online Reporting Form](#)

This form can be used for any concern ranging from or related to volunteer issues, venue issues, Code of Conduct issues, or Youth Protection issues. Read more about it [here](#).



## Incidents & Emergencies

- In case of an emergency that requires evacuation, please evacuate with the teams and guests!
- Detailed information about Emergency Procedures will be given at Registration upon arrival.
  - **DO NOT CALL 911!!**



# Volunteer Cafe

**Open to all volunteers on the day of their shift(s)**

- Please see schedule for meals

**Food will be available in alternate locations Fri – Sat nights**

- Friday: Appetizers at Showcase event, Innovation Faire - dessert to follow
- Saturday: Closing Celebration, Minute Maid Park

**Those working volunteer shifts on Saturday can pick up a food voucher for Minute Maid Park from the Volunteer Café during Saturday lunch or from their Volunteer Coordinator.**

## Special Dietary Needs

- Menus posted on [www.firstchampionship.org/volunteer](http://www.firstchampionship.org/volunteer) and posted onsite
- Special Dietary Needs table
- Special Dietary Needs point person



**Certified**



**Gluten-Free**

## Volunteer Cafe Hours

Tuesday 4/16	Wednesday 4/17	Thursday 4/18	Friday 4/19	Saturday 4/20
Breakfast: 6:00 AM – 9:00 AM	Breakfast: 6:00 AM – 9:00 AM	Breakfast: 6:00 AM – 9:00 AM	Breakfast: 6:00 AM – 9:00 AM	Breakfast: 6:00 AM – 9:00 AM
Lunch: 11:00 AM – 2:00 PM	Lunch: 11:00 AM – 2:00 PM	Lunch: 11:00 AM – 2:00 PM	Lunch: 11:00 AM – 2:00 PM	Lunch: 11:00 AM – 2:00 PM
Dinner: 5:00 PM – 8:00 PM	Dinner: 5:00 PM – 8:00 PM	Dinner: 5:00 PM – 8:00 PM	<b>Café closed</b> Light appetizers available at Showcase Event	<b>Café closed</b> Food vouchers available for Minute Maid Park



## **Come relax in the Volunteer Lounge on your break**

- Laptops to check email or access the internet
- Comfy seating to rest your weary feet
- Relaxing and fun games, activities and crafts to recharge and reboot
- (Sunshine and babbling brook not included)



# Discovery Green – Welcome Party

**Thursday, April 18th, 2019**  
**6 – 9pm**

Discovery Green will host the **FIRST Championship Welcome Party** sponsored by Two Sigma

- Activities throughout the park - from mainstage acts, to activity booths and roving entertainment.
- Food trucks will line the streets
- Admission is free to all registered *FIRST* participants, bring your badge



## ***FIRST* Alumni Mixer**

**Thursday, April 18th, 2019**

**7:30 – 9pm**

**George R. Brown Convention Center  
1<sup>st</sup> Floor Concourse  
outside of Hall C**

*FIRST* Alumni will connect with one another, *FIRST* staff, and event sponsors about their *FIRST* experience, career opportunities and how to leverage their *FIRST* experiences for the future.

- Light food and refreshments provided
- *FIRST* Alumni give-aways and... you never know who else might show up!



## **Don't miss these exciting happenings in Volunteer Central!**

- Raffles, prizes, and giveaways in the Volunteer Café every day at lunch from Wednesday through Saturday
- Selfie station: Grab your friends and swing by to make a memory
- Volunteer feedback sessions: Sit with us while you eat in the Volunteer Café and tell us about your volunteer experience
  - Thursday 7:00 – 9:00 AM and 11:00 AM – 2:00 PM
  - Friday 11:00 AM – 2:00 PM
- Volunteer Focus Groups: Join us in the Volunteer Lounge to give us more specific volunteer feedback, attendees get a surprise thank you gift
  - Wednesday 4:00 – 5:00 PM
  - Thursday 4:30 – 5:30 PM

## Check out the Volunteer Gratitude Boards

Located in the pit area of each program, stop by the Volunteer Gratitude Boards and feel the love from teams, parents, mentors, participants, and all the people who appreciate how you fuel the mission!



# ***FIRST* Showcase Reception**

**Friday, April 19, 2019**

**5:30pm-8pm**

**GRB Grand Ballroom**

In appreciation of all the hard work from our community, please join us at the Showcase Reception

- See famous faces of *FIRST* & other inspiring speakers!
- Volunteers assigned before the event can RSVP to Showcase in *FIRST* Championship Registration.



**Appetizers will be available, as well as a dessert reception after the show. The Volunteer Café will be closed.**



# Closing Celebration

**Saturday, April 20**

**6:30 – 8:30 p.m.**

**Minute Maid Park**

**YOU MUST HAVE YOUR BADGE**

to get into the park.

- There will be bag checks by security; more security information [here](#).
- Use your voucher to get food from specified concessions
- Seating is first come first serve.



## Outside the Venue

**Do not wear your badge**

Always be aware of your surroundings

Always walk in groups of 2 or more

- Use main streets & boulevards
- Whenever possible, avoid walking downtown at night
  - If you cannot avoid walking downtown at night, pay attention, walk in a group and get where you are going as quickly as possible





## Discounted Metro Passes and Houston sites



- *FIRST* has negotiated discounted public transit Metro Passes valid April 14 – April 21
- Online ordering can be completed [here](#).
- Discounted Metrolink passes can only be purchased online.
- Special discounts for Houston food and attractions can be found [here](#).

## Questions?

Email us at  
[volunteer@firstinspires.org](mailto:volunteer@firstinspires.org)

**See you in Houston!**

