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HOW TO REGISTER TO VOLUNTEER

Step 1 - Sign up for a Volunteer Role in *FIRST* Dashboard.

- Create an account or Login to your existing *FIRST* dashboard account.
- Search for world festival/championship under event volunteering or follow one of these links to sign up for a volunteer role in a specific program.
 - [FIRST LEGO League Explore World Festival](#)
 - [FIRST LEGO League Challenge World Festival](#)
 - [FIRST Tech Challenge World Championship](#)
 - [FIRST Robotics Competition World Championship](#)
- Choose the day(s) you wish to volunteer and choose your top five roles.
- You will receive an email notification when your role has been assigned.

Step 2 - After receiving your role assignment, complete any necessary training and certifications.

- Complete the current consent and release form in the dashboard.
- Complete the Youth Protection Certification.
- *You will not be able to volunteer without completing these items.*
- Complete required certifications for any roles requiring training.

Step 3 - Complete event registration and book your hotel.

- Within a week after receiving an email notification that your role has been assigned, you will receive a registration invite link in your email to register for the event. This registration allows you to be badged when you arrive at the event. All attendees to the event, including all volunteers, will be badged.
- In this registration form you will select your meal preferences and what additional events you will be attending (to help *FIRST* estimate food amounts). You can also designate any special dietary restrictions.
- You will receive a link in your email to sign up for *FIRST* hotel accommodations. These provide you with a discount to lodging for the event. You are not required to use *FIRST* for your hotel accommodations.

Step 4 – Join us on event day in Houston!



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