

FIRST 2025 **CHAMPIONSHIP**

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BAE SYSTEMS

How to Register to Volunteer

Step 1 - Apply for a Volunteer Role in *FIRST* Dashboard.

- Create an account or Login to your existing [FIRST dashboard account](#).
- Under event volunteering, use the filters (dates: 4.15.25 – 4.20.25 location: Houston) [How to Register.docxn](#), TX) to find the Championship event for each program or follow one of these links to sign up for a volunteer role in a specific program.
 - [FIRST LEGO League Explore FIRST Championship](#)
 - [FIRST LEGO League Challenge FIRST Championship](#)
 - [FIRST Tech Challenge FIRST Championship](#)
 - [FIRST Robotics Competition FIRST Championship](#)
- Choose the day(s) you wish to volunteer and choose your top five roles.
- You will receive an email notification when your role has been assigned.

Step 2 - Complete any necessary training, requirements, and certifications.

- Complete the current season Consent and Release form in the dashboard.
- Complete the Youth Protection Requirement.
- *You will not be able to volunteer without completing these items.*
- Complete required certifications for any roles requiring training.
 - [Volunteer Registration User Guide & BlueVolt User Guide](#)

Step 3 - Complete event registration and book your hotel.

- Within a week after receiving an email notification that your role has been assigned, you will receive a registration invitation link in your email to register for the event. This registration allows you to be badged when you arrive at the event. All attendees to the event, including all volunteers, will be badged.
- In this registration form you will what additional events you will be attending (to help *FIRST* estimate food amounts). You can also designate any special dietary restrictions.
- Volunteers receive meals on the days they volunteer. Meals are displayed on badges to receive entry to the volunteer café. Your meal days will match your assignments for Championship in the *FIRST* Dashboard.
- You will receive a link in your email to sign up for the *FIRST* hotel block. These provide you with access to rooms with discounted rates. You are not required to use *FIRST* for your hotel; the *FIRST* hotel program is provided as an option for volunteers. .

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Step 4 – Attend the Championship Volunteer Orientation Webinar

- Please join us at the *FIRST* Championship Volunteer Orientation webinar on Tuesday April 8th, 2025 at 8pm ET to learn everything you need to know before you volunteer at Championship. Slides and recording will be available on the [Volunteer](#) page of the Championship website following the webinar.

Step 5 – Join us on event day in Houston!